

# New-hire occupational health onboarding

A single-sheet handoff for HR and managers — every pre-placement health step cleared before day one on the floor.

- ☐ Pre-placement health questionnaire completed and routed to occupational health.
- ☐ Post-offer physical or job-specific exam scheduled and results recorded.
- ☐ Drug screen ordered per policy with chain-of-custody documented.
- ☐ Required immunizations and titers verified (Hep B, MMR, Tdap, and role-specific).
- ☐ TB screening completed where the role or facility requires it.
- ☐ Respirator medical clearance and fit test completed if the role requires a respirator.
- ☐ Audiometric baseline captured for roles in a hearing conservation program.
- ☐ Surveillance schedule (annual exams, periodic monitoring) assigned in the system of record.